



ROCHESTER KIWANIS CHARITABLE DONATION CRITERIA

Rochester Kiwanis recognizes the many needs of the community. Serving through volunteering is at the heart of our mission as well as raising funds to assist with charitable events/needs.

The following process has been established, not to discourage requests, but to ensure the overall mission of **Rochester Kiwanis**, “changing the world one child, one community at a time,” be a determining factor for all requests.

DONATION REQUEST REVIEW AND DECISION-MAKING PROCESS

1. The Executive Committee will screen all donation letters, applications and attachments to determine whether they meet the criteria.
2. Donation requests that meet the criteria will be brought to the full membership for discussion and vote.
3. Weight will be given to requests that have longer-term benefits to the community and are focused on benefiting youth.
4. Funding requests from individuals i.e. trips, crisis situations, workshops, tuition fees, does not meet our mission and will not be given priority.
5. Approved donations will be notified and a check will be issued to the name of the organization making the request and will not be issued to an individual.

CONDITIONS

1. Requesters will be invited to speak to the **Rochester Kiwanis** membership at a regularly scheduled meeting to present/report on how their project/event will advance the Kiwanis mission and impact the community.
2. Public acknowledgment of donation is appreciated.
3. Funds are to be used only for the stated purpose.
4. Events or Projects must not discriminate against any gender or race.